

BUCKMINSTER PARISH COUNCIL

Parish Council Meeting

Tuesday 20th November 2018

Present:

Councillor Liz Exton Chairman
Councillor Jill Arnold
Councillor Kate Bygott
Councillor Graham Exton
Councillor Enid Woodcock

MINUTES

- 48/18-19 **Apologies for non-attendance** – Councillor Jinks
- 49/18-19 **Apologies for absence** – County Councillor Rhodes, Borough Councillor Graham and Police Constable Roscoe
- 50/18-19 **Approve the minutes of the Annual Meeting held on 11 September 2018**
– The minutes were approved without amendment
- 51/18-19 **To receive declarations of interest both personal and prejudicial on matters arising on the agenda** – No declarations were made
- 52/18-19 **Public Participation** – Members of the public were not present
- 53/18-19 **To receive reports** – County Councillor Rhodes, Borough Councillor Graham and Police Constable Roscoe were absent and no reports were received

Clerk's report

Banking Arrangements

Standing order payments have been arranged to start in December to cover PAYE payments to HMRC and the clerk's salary.

Planning

An update on the application for 10 Timber Hill had been received. The planning officer reported that he had carried out his investigation and needed to make his recommendation on the enforcement case.

The planning officer had considered the visibility and drainage and from the information gathered and evidence reviewed was of the opinion that the development was in compliance with these conditions.

However, the planning officer had still to review all the conditions and finally consider the evidence before making his recommendation. This work would be finalised this month. The officer asked to be advised of any further information that the Council might wish to have taken into account. The officer intended to liaise further with Jim Worley, Assistant Director for Strategic Planning and Regulatory Services, who had had some involvement, to ensure all the issues had been fully considered. Consequently, the planning officer noted that his comments should be considered as informal views at this stage.

GDPR Impact on Website and Emails

Two generic emails had been created for use by the chair and vice chair. An SSL certificate securing the website to meet the new GDPR requirements has been installed.

Installation of replacement Glasdon Dog Bin

The dog bin had been procured. Installation had been delayed due to illness.

Replacement Noticeboard Sewstern

The LCC certificate had been obtained. The new noticeboard had been ordered but in following up on the delivery date the Noticeboard Company advised that the order form and payment had not been received. The cheque payment had been stopped and a new order form would be submitted. The clerk noted that the bank had imposed a charge of £10 for stoppage of the cheque; the clerk would be querying the charge.

Damaged Light on the Coston Road

A new light pole had been installed. The council's insurer had made a payment to the Council of £832 covering the emergency repair and the new pole less VAT and the excess of £250. WPD had been informed of the new installation.

Aerodrome Plaque

The Airfields of Britain Conservation Trust had contacted the Parish Council seeking to install a commemorative plaque at the site of the W W 1 airfield (now Aerodrome Farm). Buckminster Estate had been approached and obtained permission from the Tollemarche family for the installation. The Estate asked the Parish Council to make the necessary arrangements. Delivery of the plaque is expected in mid December or early January.

Chairman's Report

The chairman referred to earlier concerns raised by Sewstern residents arising from flooding occurring on Main Street. A survey had been conducted earlier in the year but the results of the survey had not yet been shared with the Parish Council. Mindful of the concerns raised by residents the chairman asked the clerk to investigate the outcome of the survey so that it could be reviewed by the Parish Council.

Several recent occurrences of aircraft noise at night had been noted; this was endorsed by other members of the parish council. The clerk reported that similar disturbance had occurred in Woolsthorpe and it was likely that helicopter operations from Kendrew Barracks were the cause. The clerk would raise the issue with the Barracks Commander.

The vice chairman reported that access to the rear of the Buckminster shop and to house numbers 1,2 and 3 on the Crescent continued to be denied due to the parking of vehicles on the main road across the access entrance. Continuous white line markings had faded and had not been renewed. The clerk would raise the matter with the Highways department.

The footpath on the Crescent required repair. The clerk would raise the matter with the Estate.

Post codes assigned to properties within Buckminster village appeared to be duplicated leading to the frequent non-delivery of post and parcels. The clerk would investigate how this issue could be resolved.

54/18-19 **Approval of the Risk Assessment**

The Risk Assessment Summary was endorsed

55/18-19 **Endorsement of Amended Council Policies**

The council endorsed the revised Standing Orders policy

56/18 -19 **Appointment of a Snow Warden**

Councillor G Exton agreed to assume the role of Snow Warden. The clerk would inform Leicestershire County Council.¹

57/18-19 **Budget and Precept approval for 2019/20**

Prior to the meeting the clerk had circulated an outline budget for the period based on expenditure during the 2018/19 period and assessments of expenditure during the coming year. The council had noted that the Borough Council would not be providing a Council Tax Support Grant for the 2019/20 period and agreed that the precept should be increased accordingly. Based on the anticipated expenditure for 2019/20 it was agreed that the precept should be £8082, an increase of £32 on the current year.

58/18-19 **Planning Matters**

New Planning Applications – The applications listed below had been submitted since the September meeting and had been approved:

18/01107 FULHH – Single storey extension to 58 Main Street Sewstern

18/01035 COU – Change of use of agricultural buildings at Manor Farm to retail and creation of car parking facilities

18/01027 COU – Buckminster store – change of use from A1 to A5 permitting sale of hot food in addition to retail

Planning Applications awaiting approval – 18/01222 Buckminster Lodge Equestrian Centre Phase 3 to convert a small field area for campsite purposes. The council noted that during the summer increased traffic on the roads leading to the Equestrian Centre to attend BMFA events had caused disruption to local traffic and had led to some confrontation with local residents. It was agreed that the Council should provide an appropriate observation on the proposal set out in the application.

Applications Refused – None

59/18-19 **Invoices for approval** – The council approved payment of £57.07 for the purchase of inks for the printer used by the clerk; the payment would cover usage for the year.

¹ Subsequent correspondence received from the County Council made it clear that the duties of the snow warden were inappropriate for a parish councillor

60/18-19 **To Approve and Sign the bank reconciliation for the current period**

Current (community) Account - £9426.82

Deposit (BMM) Account - £1153.37

Total account balance including unpresented payments - £9506.19

The bank reconciliation was approved and signed.

46/18-19 **Correspondence Received** – Advance Notice of Temporary Traffic Regulation Order scheduled for November 2018. A press release confirming the road closure was awaited.

47/18-19 **Next meeting of the Parish Council** – 26 February 2019

E Exton
Chairman

Date

DRAFT