

# BUCKMINSTER PARISH COUNCIL

## Parish Council Meeting

Tuesday 11 September 2018

Present:

Councillor Liz Exton Chairman  
Councillor Kate Bygott  
Councillor Graham Exton  
Councillor Enid Woodcock  
Councillor Nicky Jinks

County Councillor Byron Rhodes  
Borough Councillor Malise Graham

## MINUTES

- 32/18-19     **Apologies for non-attendance** – Councillor Arnold
- 33/18-19     **Apologies for absence** – Police Constable Roscoe
- 34/18-19     **Approve the minutes of the Annual Meeting held on 10 July 2018** – The minutes were approved without amendment
- 35/18-19     **To receive declarations of interest both personal and prejudicial on matters arising on the agenda** – No declarations were made
- 36/18-19     **Public Participation** – Members of the public were not present
- 37/18-19     **To receive reports** – Police Constable Roscoe was absent

### **County Councillor Rhodes's report**

The proposal for the reorganisation of local government put forward by the County Council had not been uniformly well received. The proposals had yet to be set out in the public domain. It was likely that there would now be a 'conversation' between the County and District Councils. The outcome was unclear and the process was expected to be lengthy.

Concerns over financial issues facing County Councils had been well publicised; Northampton CC had spent £150m of its reserves. Leicestershire had been breaking even. District councils had, to some extent, been protected by the New Homes bonus scheme.

Resolution of the issues was anticipated but not until 2020. Business rates would be reset but potential issues could arise up to that time. Leicestershire was expected to keep 'its head above water' until 2020.

Children with special needs, typically autism, and ongoing care for children following family breakdown continued to be key issues. The County Council was managing a major programme to recruit foster parents. The Council was currently looking after 590 children, up from 350 in 2016, and continued to provide a safety net. Over 10% of the children, some with severe mental stress, were from immigrant families. The county was seen as the first 'drop off' point for newly arrived immigrants.

Highway maintenance also remained a key issue for the Council. The Highways budget was half of the figure set 4 years ago. £5M had been added to the budget but was expected to be insufficient to meet the repair target.

### **Borough Councillor Graham's report**

Councillor Graham agreed that unification was a significant issue and the Borough Council looked forward to the further discussions that were planned.

Refuse collection dates were changing; the changed timetable would affect Buckminster and Sproxton.

### **Clerk's report**

#### **Banking Arrangements**

Internet banking was now in place with the clerk as primary user. The chairman and vice chairman had been set up as secondary users with full oversight of the accounts.

#### **Planning**

Information concerning the application for 10 Timber Hill was awaited from the Planning Officer

#### **GDPR Impact on Website and Emails**

Arrangements have been made for two generic emails to be created for use by the chair and vice chair. An SSL certificate securing the website to meet the new GDPR requirements is also being provided.

#### **Resurfacing of School Lane**

Concerns raised with the Parish Council over the use of surplus tarmac during resurfacing of School Lane had been referred to Leicestershire Highways; a response is awaited.

### **Replacement Noticeboard in Sewstern**

The LCC certificate was being processed. It had been signed by the Chairman and Councillor Exton and returned to the Council for final signature. Details of the board originally selected are attached to these minutes..

### **Damaged Light on the Coston Road**

The last street light out of the village on Coston Road was destroyed early in August; a Road Traffic Collision was reported by the police on 5 August. The electricity supply was made safe by Eon at a cost of £187 + VAT. Eon had provided a quotation to supply and install a new 6m steel column complete with a new 19 watt LED lantern controlled by an all-night photocell including transferring the electricity service into the new column and reconnecting and removing/disposing of the damaged pole, bracket and lantern, for £895 + VAT. The opportunity to approve this work is included in the agenda.

It was agreed that the Clerk should pursue an insurance claim.

### **Outstanding Payment to Leicestershire County Council**

Towards the end of August East Midlands Shared Services advised the Council of an outstanding invoice from 2013. A copy of the invoice was provided (attached to these minutes). A search of the statements for 2013 identified one payment for the same amount, however, HSBC confirmed that was for another recipient. The delay in bringing the matter to the Council's attention was apparently caused by the use of an incorrect address.

### **Parish Council Elections May 2019**

Melton Borough Council has decided that from 2019 onwards that Parish elections will be paid for by the Parish. An estimate of potential costs has been provided and will be presented at our next meeting when we will be reviewing the budget and setting the precept for 2019 to 2020.

### **Chairman's Report**

The training course that the chairman had planned to attend had been cancelled and the chairman had applied for the next available course in October.

#### **38/18-19 Approval of the Asset Register**

The Asset Register was approved

#### **39/18-19 Approval of Risk Assessment**

The council agreed to take further time to review the Risk Assessment document and would plan to endorse it at the November meeting.

- 40/18 -19      **Endorsement of amended Council Documents**
- The council agreed to take further time to review the revised Standing Orders document and would plan to endorse it at the November meeting.
- 41/18-19      **Parish Council Noticeboard Replacement – Sewstern**
- Covered in the Clerk's report
- 42/18-19      **Approval of funding for the installation of a new street light on the Coston Road**
- The Eon quotation £895 + VAT for the new installation was approved.
- 43/18-19      **Planning Matters – None received**
- Planning Applications awaiting approval – as above
- Applications Refused – None
- Applications awaiting enforcement.– 10/12 Timber Hill – covered in the Clerk's report
- 44/18-19      **Invoices for Approval**
- Glasdon Dog Waste Bin £212.04
  - Leicestershire County Council £180.00
- Payment of the invoices was approved
- 45/18-19      **To Approve and Sign the bank reconciliation for the current period**
- Current (community) Account - £6264.96
- Deposit (BMM) Account - £1153.12
- Total account balance including unrepresented payments - £6514.29
- The bank reconciliation was approved and signed.
- 46/18-19      **Correspondence Received – Advance Notice of Temporary Traffic Regulation Order scheduled for November 2018**

E Exton  
Chairman

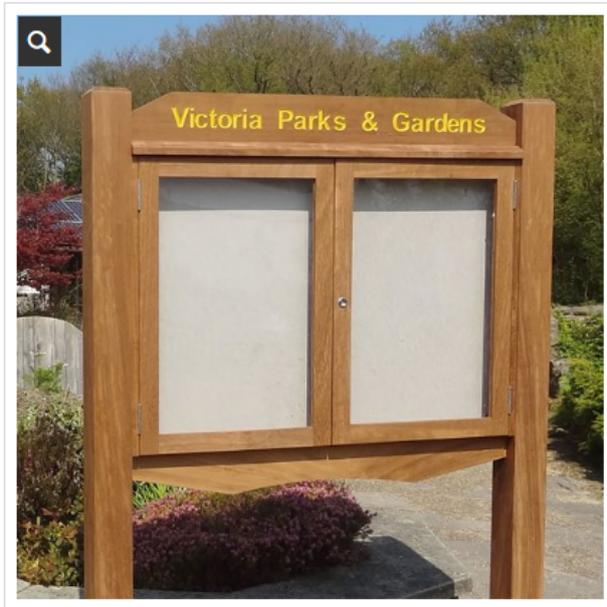
Date

Attachment 1 Replacement Noticeboard for Sewstern

Attachment 2 Outstanding Invoice – Leicestershire County Council 25408614

DRAFT

## Attachment 1: Replacement Notice Board for Sewstern



### Parkland Wooden Post Mounted External Notice Board

- Solid Iroko hardwood
- Choice of single or double door
- Attractive design and durable
- Chunky frame in solid sustainable wood
- Polycarbonate glazed door with security lock
- Choice of sundeala pinboard or magnetic backing.
- Top header and footer with optional engraved lettering
- Set of two solid wood posts

8 x A4 Portrait (Double Door)

Parish Council Notices

**£1,359.00** ex. VAT

Qty

[Add to Basket](#)

Product PDF 

DK

**Attachment 2: Outstanding Invoice – Leicestershire County Council 25408614**



COUNTY HALL • GLENFIELD • LEICESTER • LE3 8RB

VAT Reg. GB 115 3371 02

Buckminster Parish Council  
 Woodbine Cottage  
 3 Berrybushes  
 Market Overton  
 RUTLAND  
 LE15 7PQ

**Invoice Number** 25408614  
 (please quote this in any correspondence)

**Customer Number:** 284908

**Your Reference:** 1124427

**Date of Invoice (Tax Point):** 18-APR-2013

**Purchase Order No.:**  
 or other ref.

**Invoice issued by:** Corporate Resources  
 Strategy & Policy  
 (0116) 305 5678

**Contact Tel:** ☎

Page 1 of 1

Details of Invoice	Net Amount	VAT %	VAT Amount
Parish Web Support Service 2013-14	150.00	20.00	30.00

FAO Alan Noble, Parish Clerk

£	150.00	Net Amount
£	30.00	VAT
£	180.00	Total Invoice Amount
£	180.00	Amount Due

