

BUCKMINSTER PARISH COUNCIL

Annual Parish Council Meeting

Tuesday 15 May 2018

Present:

Councillor Liz Exton Chairman
Councillor Jill Arnold
Councillor Kate Bygott
Councillor Graham Exton
Councillor Enid Woodcock
Councillor Nicky Jinks

MINUTES

- 01/18-19 **Election of Chairman** – Mrs Elizabeth Exton was elected as chairman and signed the Declaration of Acceptance of Office
- 02/18-19 **Apologies for non-attendance** – All councillors were present
- 03/18-19 **Apologies for absence** – County Councillor Rhodes, Borough Councillor Graham and PC Roscoe
- 04/18-19 **Approve minutes of the meeting held on 27 February 2018** - The minutes were approved without amendment
- 05/18-19 **To receive declarations of interest both personal and prejudicial on matters arising on the agenda** – No declarations were made
- 06/18-19 **Public Participation** – Members of the public were not present
- 07/18-19 **To receive reports** – County Councillor Rhodes and the police representative were absent.

Borough Councillor Graham's report

Councillor Graham was not present but had submitted the following report:

This past year has mainly been taken up with the bureaucratic process of producing The Local Plan, it has gone to the inspector who has recommended some amendments, none of which are major but do require more consultation and then hopefully it will be accepted. This will ease the pressure on our planning department enormously.

We have nearly completed the tendering process for the refuse collection contract, our biggest expense, and this should produce a saving on the old contract with no real effect on the existing alternate week collection - it may mean a slight alignment of collection days but this will be advised if it happens. We still wait to hear about the green waste collection service.

To help us with the continual financial pressures that we face we asked for a Peer Review from the Local Government Association. This basically said that we were spreading ourselves too thinly i.e. trying to do everything to an OK Standard. We were told that we should do fewer things better, so we are looking at what are our priorities are, many of these are the statutory ones and will concentrate resources on them.

We are also reviewing our Committee structure to reflect these priorities.

My priority is my Ward ! So if there is anything that you feel I should be doing either for the Parish Council or for an individual, from a Borough Council perspective please do let me know even if it is not a Borough Council issue, I may know someone who can help. I won't always succeed but I can have a go.

I realise that The Buckminster Equestrian site is an issue and I know how much work, as a Parish Council, you have put into trying to resolve it, if there is any weight I can put behind your efforts let me know.

On a personal note I felt humbled and honoured two weeks ago when my colleagues on the Council presented me with a decanter and a letter from Theresa May to mark my over 30 years as a Borough Councillor. It seems to have gone very fast!! but it has been fun representing an area that has so many positives and in which we are all so lucky to live.

Clerk's report

- **Road Markings**

Leicester Highways department has repainted the road markings.

- **Banking Arrangements**

The application for internet banking has been submitted to HSBC. The clerk will be meeting an HSBC business representative in Melton Mowbray on 16 May to complete the arrangements.

- **Street Signs**

Three street signs (1 in Buckminster and 2 in Sewstern) required some TLC. Councillor Graham had initiated action for the work to be carried out. A street sign for The Crescent was missing. The clerk would request a replacement.

- **Planning**

The 3 applications listed below had been endorsed by the Borough Council.

- 18/00146/FULHH - 1 Church Lane Sewstern – demolition and rebuild of a garden wall
- 18/00123/FUL - Phase 2 at the Buckminster Equestrian Centre – renovation of farm buildings
- 18/00104/FUL - Installation of new condensing refrigeration unit

Councillor Bygott had spoken at the hearing for the Phase 2 application for the Buckminster Equestrian Centre outlining the Parish Council's concerns over the impact on the local community and the lack of involvement in the initial Phase 1 planning process.

The concerns over flooding because of inadequate drainage at 12 Timber Hill have been advised to the Borough Council planning department and the apparent lack of drainage requirements set out in the application has been queried. A response is still awaited from the planning department.

- **GDPR Impact on Website and Emails**

The App Office, our website provider has offered improvements to our website and an offer on email accounts to meet GDPR regulations as set out below:

1. SSL encryption to help secure your website and; an SSL certificate will add a padlock and offer security to your website, so any data transmitted, which includes forms will be protected. SSL security will cost £2.50 per month.
2. The provision of Official email accounts, i.e. not a personal email account. Generic domain email accounts would cost £1 per email address or £6 for up to 10 email accounts, with a 1GB limit. Increased e-mail space could be provided.

The clerk would speak to the App Office representative to clarify the process of conversion and would provide further details to the councillors.

Chairman's report

- Western Power had advised that for the time being it would not be undertaking the work on the street lights in Sewstern that had been previously discussed.

- The chairman would be undertaking a Chairman's training course provided by the LRALC at Waltham on 24 May 2018.

08/18-19 **Update on Highway Matters** – Covered in the clerk's report

09/18-19 **BMFA Centre – Highway and Environmental Aspects**

The Borough Council planning department had requested that any environmental concerns associated with the BMFA centre be referred to the Borough's environmental department. The clerk had circulated a form on which concerns could be reported.

There was a similar need to raise any highway issues due to increased traffic with the Highways department.

Requests for a programme of events from the BMFA had received no response.

10/18-19 **Parish Council Noticeboard Replacement – Sewstern**

Councillors selected a double sided noticeboard from the Noticeboard Company. It was agreed that the noticeboard should be placed in the centre of the village next to the post box. The clerk would investigate any Highways authorisation that might be needed to erect the board in the chosen location.

11/18_19 **Planning Matters**

There had been no new applications and there were no applications awaiting approval. Other planning issues had been covered in the clerk's report

12/18-19 **Invoices for Approval**

The NALC and LRALC invoice of £156.72 for annual fees was approved

13/18-19 **To Approve and Sign the bank reconciliation for the current period**

Current Account - £7986.05

Deposit Account - £1152.92

Total Account Balance to date - £9138.97

The bank reconciliation was approved and signed.

14/18-19 **Correspondence Received** – No correspondence had been received

15/18-19 **Future meetings of the Parish Council -**

10 July 2018

11 September 2018

20 November 2018

26 February 2019

14 May 2019

E Exton
Chairman

DRAFT