

BUCKMINSTER PARISH COUNCIL

Parish Council Meeting

Tuesday 27 February 2018

Present:

Councillor Liz Exton Chairman
Councillor Jill Arnold
Councillor Graham Exton
Councillor Enid Woodcock
Councillor Nicky Jinks

MINUTES

- 39/17-18 **Apologies for non-attendance** – Councillor Kate Bygott
- 40/17-18 **Apologies for absence** – County Councillor Rhodes, Borough Councillor Graham and the Police representative
- 41/17-18 **Approve minutes of the meeting held on 17 November 2018** - The minutes were approved without amendment
- 42/17-18 **To receive declarations of interest both personal and prejudicial on matters arising on the agenda** – No declarations were made
- 43/17-18 **Public Participation** – Members of the public were not present
- 44/17-18 **To receive reports** – Borough Councillor Graham and the police representative were absent.

County Councillor Rhodes report

Councillor Rhodes was not present but had submitted the following report:

- **Council Tax and Budget**

The County Council approved an increase of 5.99% in the council's share of the council tax. This comprises 3% to cover increase in costs mainly due to the national pay award and the increase in the National Living Wage and 3% Adult Social Care levy to provide extra money to pay for an increase in costs due to more people having to be looked after.

- **Services**

Over the next 4 years there will be further reductions in some services in order to make further financial savings. Currently we are consulting on remodelling the Children's Centres programme and restricting some of the entitlements to SEN transport. In the longer run there may have to be additional savings in the passenger transport support budget. There is also a proposal to improve the access to parking in town centres by taking a fresh look at double yellow lines and perhaps charging for short term on street parking in some areas.

- **Local Issues**

The work BPC requested to fill pot holes etc. has now been done. And at last the bridge repairs on the B676 are complete. 'Average speed' speed cameras will be installed before the summer.

Parish councillors expressed concern at the prospect of additional savings in the passenger transport support budget with public transport already limited but facing an increased usage of its services.

Clerk's report

- **Road Markings and Signage**

Leicester Highways department have repainted road markings. The clerk had made further requests with the Borough Council on repairs to damaged road signs and had been asked for a list of the signs needing repair. Action was in hand to provide a list.

- **HMRC arrangements**

The clerk had spoken to HMRC and to the Bright Pay software support team to clarify the payment process. Salary payments would start on 31 March covering the 3 quarters from July 2017. The clerk would provide a pay slip for the 3 quarters to the Council itemising the clerk's salary payment and tax due to HMRC.

- **Banking arrangements**

The clerk had visited HSBC in Grantham and had separate discussions with the HSBC business banking department. Details had been circulated to councillors for consideration. It seemed that a process existed to give the Council proper oversight of the bank accounts while permitting the clerk to manage online payments.

- **Planning**

Three planning applications had been received within the last 3 weeks as itemised in the agenda. Of most concern was the planning for the Phase 2 development at the Buckminster Lodge Equestrian Centre on Wymondham Road. A visit to the Centre by councillors and the clerk was to take place on 1 March to assess the impact of the application.

Action had been taken to follow up the continuing issue over the lack of proper drainage at 12 Timber Hill. However, the member of staff in the Planning Department who had been responsible for the planning issues had retired. The clerk had raised the issue with the head of the planning department and awaited a response.

- **Data Protection**

The clerk attended a course on Data Protection arranged by the LRALC in anticipation of the change to the GDPR in May this year adopting the EU regulations for Data Protection. As a follow up to the course the Parish Council is now registered with the ICO. The clerk had circulated an updated Data Protection policy for endorsement at the meeting.

Councillors agreed that the clerk should continue with arrangements to set up online banking. It was agreed that while some road markings had been restored there was a need to ensure that road access past the Buckminster store was maintained. The clerk would investigate whether road markings or a sign to prevent parking would be the most acceptable solution.

Chairman's report

- The damaged street light at the Timber Hill cross roads had been repaired.

45/17-18 **Update on Highway Matters** – Covered in the clerk's report

46/17-18 **To approve the revised Data Protection Policy**

The Policy was approved.

47/17-18 **Planning Matters**

- Three new planning applications had been received:
 - 17/01598/FULHH Buckminster Park New replacement conservatory
 - 18/00123/FUL Buckminster Lodge Equestrian Centre proposed alterations and conversion of former agricultural buildings
 - 18/00146/FULHH 1 Church Lane Sewstern proposed demolition and rebuild of existing garden wall including new alleyway
- Planning Applications awaiting approval – as above
- Applications Refused – None
- Applications awaiting enforcement. – 10/12 Timber Hill – covered in Clerk's report

Councillors agreed that they had no objections to applications 17/01598/FULHH or 18/00146/FULHH, however, in the latter case it was noted that the wall had already been demolished. The clerk would arrange a visit to the Equestrian Centre to enable councillors to discuss the application

48/17-18 **Invoices for Approval**

- The ICO registration payment for £35 was approved

49/17-18 **To Approve and Sign the bank reconciliation for the current period**

Current Account - £7574.43

Deposit Account - £1152.72

Total Account Balance to date - £8727.15

The bank reconciliation was approved and signed.

50/17-18 **Correspondence had been received as follows:**

A letter from HSBC notifying that the Parish Council would become a commercial customer on 1 July 2018.

51/17-18 **The next meeting of the Parish Council – 15 May 2018**

E Exton
Chairman